



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT COMMAND
UNITED STATES ARMY GARRISON-DETROIT ARSENAL
6501 E. ELEVEN MILE ROAD
WARREN MI 48397-5000

IMNE-MIG-PL

FEB 13 2009

MEMORANDUM FOR Detroit Arsenal Assigned and Attached Personnel

SUBJECT: Policy Memorandum #15, Railroad Gate Entry / Exit Restrictions

1. REFERENCE.

- a. JSIVA Out Brief and Final Report, visit on 11-16 Jul 04
- b. AR 525-13, Antiterrorism, 11 Sep 08
- c. AR 190-13, Physical Security Program, 30 Sep 93

2. PURPOSE. To establish standardized procedures for utilization of the Railroad (RR) Gate, located on Tank Avenue adjacent to Building 205, Detroit Arsenal (DTA), Warren, Michigan.

3. APPLICABILITY. This memorandum applies to all Detroit Arsenal personnel, tenants and contractors that require access to Buildings 7 and / or 8 or for entrance of emergency vehicles.

4. POLICY. Only Directorate of Emergency Services (DES) personnel have unlimited access through the RR Gate in the performance of their official duties. Prior notification and coordination must be made with the DA Police when operational commitments require the opening of the RR Gate. In an emergency, DES personnel, Building 205, will provide assistance. Routine, daily, recurring vehicle movement between the Building 7/8 compound and the DTA are required to use regular gates: 11 Mile Road Gate or Mound Road Gate.

5. PROCEDURES.

a. DA Police, Guard, Fire Department personnel. DES and select support contractors with emergency response functions will have unlimited access.

b. TARDEC / TMDE Personnel will utilize 11 Mile Road or Mound Road Gates.

c. Base Operations Contractors. Except for support personnel with emergency response functions, base operations contractors will use 11 Mile Road or Mound Road Gates.

d. Execution. DES Security personnel are responsible for implementation and enforcement of procedures in support of this policy letter. DES Physical Security personnel will ensure that 100% of all remote control devices are properly accounted for quarterly, and will ensure a current on-hand record of inventory is maintained. All discrepancies will be immediately

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reported to the Director of Emergency Service and the Director of Plans, Training, Mobilization and Security for resolution. Reported Lost/Missing/Stolen remote control devices will be disabled to ensure only authorized personnel/vehicles gain access into the RR Gate.

e. Exceptions. Users requiring access through the RR Gate based on urgent mission requirements (i.e. – CG TACOM/Special Staff, G2 TACOM, Contractor personnel under contingency response), specialized vehicle requirements (i.e. – TARDEC employees operating vehicles requiring State of Michigan Commercial Driver License (CDL) licensing), or in support of special events as supported by command authorities shall apply the following procedures:

(1) Prior notification to DA Police desk by telephone at 4-5564 with time of arrival at RR Gate, vehicle description, number of occupants, and purpose of entry / exit.

(2) Upon arrival at the gate when exiting the installation, park in the outbound lane at the gate. DA Police shall be dispatched to open the gate; upon signal, and ensuring the railway is clear, vehicle will enter the gate area, DA Police patrol will validate entry identification credentials, and the vehicle will then proceed onto the installation. At no time will security leave the gate open and unattended.

6. Supersedes policy memorandum of same subject dated 23 Jun 05.

7. PROPONENT. The Directorate of Plans, Training, Mobilization and Security (DPTMS) is the proponent for this USAG-DTA policy. POC is the Director, DPTMS, Commercial 586-574-7867, or DSN 786-7867.


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